



VBH24 Customer Portal

My Organization - Addresses

The easier way to order your hardware and manage your account with VBH

- Manage your ordering and Users
- Place orders
- Check prices
- Check stock
- Improved product search
- Set up Order Templates for quick ordering
- CSV upload option for quick bulk orders
- Order using our Product Configurator (bi-folds, tilt and turns etc)
- Set up Approvals processes
- Set up Cost Centres
- Set up automatic 'Subscription' orders (coming soon)
- Compare items
- View Order History and re-order from there
- View & download images, drawings, guarantee info, certification by item
- View & download invoices and delivery notes
- View catalogues and literature

Other Functions of the VBH24 Customer Portal – My Organization



In this tab you can manage your addresses, Cost Centres and Users. Read on.

Account
Number:1234567890
Gleeson, Gary
Doe's Company
Buyer, Account Admin

Logout

- Purchase
- My Approvals
- My Profile
- My Organization**
- Addresses
- Cost Centres
- Users

Hi, Gary Gleeson (Doe's Company)
Welcome back!

This is your dashboard that allows you to manage your account with VBH, and create and manage your own VBH24 Users.

My Purchases

| | |
|--------|----------------------------|
| ORDERS | 0 PENDING TOTAL £ 0.00 |
| | 0 REJECTED TOTAL £ 0.00 |

My Approvals

| | |
|---|----------------------------|
| 0 | 0 APPROVED TOTAL £ 0.00 |
| | 0 REJECTED TOTAL £ 0.00 |

My Organization - Addresses

View and check the accuracy of the invoice address and additional delivery addresses that we have stored for you. You can request any changes or additional addresses by filling in the form, which will be sent to VBH for verification and action.

HOME / MYACCOUNT / ADDRESSES

My Organization

Addresses

Cost Centres

Users

Customer number: CASH0008

Gleeson, Gary

Testkunde
Approver, Cost Center Manager, Buyer, Account Admin

Logout

Purchase

Pending Purchases

Rejected Purchases

Order Templates

Subscriptions

Order History

✓ My Approvals

My Profile

My Organization

Addresses

[Add Address](#)

Your Preferred Invoice Address

You haven't set any preferred invoice address yet.

Your Preferred Shipping Address

You haven't set any preferred shipping address yet.

Further Addresses

| | |
|--|--|
| Subsidiary One Mr. Peter Smith Example Street 21 Islington London N4 3JY United Kingdom | |
| Test-Company XIM Testkunde 146 Watford Rd Rickmansworth WD3 3BZ United Kingdom | |
| Test-Company XIM Testkunde Nur intern zum Test 2 Moor Ln Lancaster United Kingdom | |
| Test-Company XIM | |

We hope that you find the VBH24 Customer Portal to be a useful tool but we understand that nothing is always plain sailing.



These notes should cover most things but if you have an issue or don't understand something, contact us and we'll get you up and running in no time
Email: marketing@vbhgb.com (ideally with a screenshot showing your issue)

Remember: You will be unable to access the VBH24 Portal if your account is on hold for payment or is outside its credit limit. This is usually the reason why people have trouble logging on, so give those a check if you are having trouble.

**Thank you for using the VBH24 Customer Portal.
It's more than just a webshop**

